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NATIONAL 4-H CONFERENCE

Washington, D.C.

Bulletin No. 3
April 17, 1959

RE: NATIONAL 4-H CONFERENCE

June 13-19, 1959

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1. Announcement of National 4-H Conference

You have received copies of the announcement of the forthcoming National 4-H Conference. These are designed to provide useful information for delegates and leaders attending this event. Please note pages 1 and 2 on National Conference objectives. We hope these will be helpful as you prepare your State representatives for their part in this important national 4-H meeting.

2. Evaluation of Delegates for Special Assignments

National 4-H Conference is the time to "use the best." There will be some important assignments for delegates; i.e.:

Presiding at assemblies	Serving on Recreation Committee
Leading discussions	Leading singing
Taking part in radio and television programs	Participating in special pageants and ceremonies
	Other services

All delegates will be assigned to one or more committees. Help us select the "best" by evaluating the competency of the boys and girls from your State. Please use the attached sheet.

3. All States

Wednesday, June 17, 12:00 noon to 4:00 p.m., is designated as All States Day. We recommend this as an appropriate time for your delegation to meet your Congressmen and plan for other activities of special interest to your group.

4. Conference Operations Committee Assignments

Attached is a list of tentative committee assignments. You will note that everyone is not included. We have purposely kept the committee assignments to a minimum to provide maximum opportunity for leaders to participate in the Leaders' Conference program. Please advise us at once if these are not satisfactory.

5. Wives are Invited

Wives of extension workers are welcome to National Conference. We would appreciate knowing in advance about those who are planning to be in attendance so suitable hospitality arrangements can be made for them.

6. Daylight Saving Time

The Conference program will be operated on Eastern Daylight Saving Time. Keep this in mind in planning your arrival hour in Washington.

7. Floral Tributes

There are occasional questions regarding floral tributes. They are welcome under the following established policy:

"Acceptable gifts are those that can be shared by the entire Conference. This would mean that floral offerings for party decorations or tea table would be appreciated. Flowers for individuals are appropriate when there is one for each delegate. This does not preclude private presentations, aside from official meetings."

8. Press Service

Conference plans also call for the usual press, radio tape, and photography service to States and to Washington correspondents for out-of-town newspapers. We suggest you talk with your editor about alerting papers in your State to the Conference and notifying them about your delegates who will attend.

We are leaving it up to the States to notify Senators and Congressmen here about the 4-H'ers trip. Many of Capitol Hill welcome the opportunity to see the delegates, and have their own facilities (lacking to us) for arranging photographs, joint interviews, radio recordings, and even television film clips.

Members of the information staff here will gladly help Washington correspondents of any newspapers cover your delegates' activities at the Conference. Also, newspapers in your State using the wire news services such as AP and UPI, may ask for similar coverage.

Correspondents and news services will be supplied copies of the conference program, conference fact sheet, daily releases prepared during the conference, and other information materials. In addition, when conference opens the Press Desk will help any newspaper or magazine writer, or radio or television representative, gather desired information or contact 4-H delegates to arrange interviews or other appointments.

9. National Conference Headquarters

We are still hoping that the National 4-H Center will be our 1959 conference headquarters. Another meeting is scheduled with the builders to get their best estimate of the building completion date. We are protected at the Raleigh Hotel and will keep you advised.

10. Friends of 4-H Day Program (tentative)

Several special features are being planned for Friends of 4-H Day, Tuesday, June 16. These include an assembly with special pageant, a luncheon for leaders, official opening ceremony at the National 4-H Center with President Eisenhower invited to attend, a buffet supper and a Fellowship Party at the Center.

11. Leaders' Conference Work Groups

We have also included listing for the leaders work groups. We have not included the committee responsible for the delegates' assemblies. It is hoped the members of that committee will attend the leaders' sessions when possible.

